



CITY OF HOPEWELL

Hopewell, Virginia 23860

AGENDA

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CITY COUNCIL

Brenda S. Pelham, Mayor, Ward #6
Christina J. Luman-Bailey, Vice Mayor, Ward #1
Arlene Holloway, Councilor, Ward #2
Anthony J. Zevgolits, Councilor, Ward #3
Jasmine E. Gore, Councilor, Ward #4
K. Wayne Walton, Councilor, Ward #5
Jackie M. Shornak, Councilor, Ward #7

Mark A. Haley, City Manager
Stefan M. Calos, City Attorney
Ross A. Kearney, III, City Clerk

Date: December 13, 2016

MUNICIPAL BUILDING

TIME: Closed Meeting 6:00 p.m.
Regular Meeting 7:30 p.m.

OPEN MEETING

6:00 p.m. Call to order, roll call, and welcome to visitors

MOTION: To amend/adopt agenda.

MOTION: To go into closed meeting for (I) discussion of specific appointees of City Council (Recreation Commission; Economic Development Authority; Keep Hopewell Beautiful; City Clerk); (II) the disposition of publicly-held real property (marina park), where discussion in an open meeting would adversely affect bargaining position or negotiating strategy; (III) discussion concerning the expansion of an existing business where no previous announcement has been made of the business' interest in expanding its facilities in the community (EDA project); (IV) consultation with legal counsel and briefings by staff members or consultants pertaining to actual litigation (John Randolph Foundation adv. Beacon; VAWCO rate case), where such consultation or briefing in open meeting would adversely affect litigation posture; and (V) consultation related thereto and other specific legal matters requiring the provision of legal advice by counsel retained by City Council, in accordance with Virginia Code § 2.2-3711 (A) (1) (3), (5), and (7) (two items), respectively.

Roll Call

CLOSED MEETING

RECONVENE OPEN MEETING

CERTIFICATION PURSUANT TO VIRGINIA CODE § 2.2-3712 (D): WERE ONLY PUBLIC BUSINESS MATTERS (I) LAWFULLY EXEMPTED FROM OPEN-MEETING REQUIREMENTS AND (II) IDENTIFIED IN THE CLOSED-MEETING MOTION DISCUSSED IN CLOSED MEETING?

Roll Call

REGULAR MEETING

7:30 p.m. Call to order, roll call, and welcome to visitors

Prayer by Father Hess of St. James Catholic Church, followed by the Pledge of Allegiance to the Flag of the United States of America.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered routine by Council and will be approved or received by one motion in the form listed. Items may be removed from the Consent Agenda for discussion under the regular agenda at the request of any Councilor.

- C-1** **Minutes:** None
- C-2** **Pending List:** None
- C-3** **Routine Approval of Work Sessions:** January 10, 2017 – Rezoning of Property
- C-4** **Personnel Change Report & Financial Report:** HR Report & Finance Report
- C-4** **Ordinances on Second & Final Reading:** None
- C-5** **Routine Grant Approval:** None
- C-6** **Public Hearing Announcement:** January 10, 2017 – Disposition of Real Property
- C-7** **Information for Council Review:** January 3, 2017 – Organizational Meeting @ 6:30 PM
- C-8** **Resolutions/Proclamations/Presentations:** National League of Cities Let's Move Award; Certificate of Appreciation from Friends of the Lower Appomattox River (FOLAR); Certificate of Appreciation for Point Management Inc. and Friendship Baptist Church.

PUBLIC HEARINGS

*Each person addressing the Council shall approach the microphone, give name and limit comments to **three (3) minutes** or less. No person shall be permitted to address Council a second time until all others have been heard once, and no one shall speak more than twice on any subject in any one meeting. All remarks shall be addressed to Council as a body and not to any member thereof. No person other than the Council and the person having the floor shall enter into any discussion either directly or through a member of the Council without permission of the presiding officer. No question shall be asked except through the presiding officer (see Council Rule 405).*

PH-1 Public Hearing – Budget Amendment – Appropriations.

ISSUE: Appropriation of state funding, grant funding, and roll over of funds from FY 2015-16 budget.

MOTION: Resolve to adopt the budget amendment resolution to appropriate funds for FY 2016-17.

Roll Call

COMMUNICATIONS FROM CITIZENS

*Communications from Citizens – A Communications from Citizens period, limited in total time to 30 minutes, shall be part of the Order of Business at each regular Council meeting. **Each speaker** will be limited to **three (3) minutes**. No citizen will be permitted to speak on any item scheduled for consideration on the regular agenda of the meeting (see Council Rule 405).*

UNFINISHED BUSINESS

UB-1 Boards and Commissions

ISSUE: Status of various boards and commissions.

REGULAR BUSINESS

Reports of City Manager:

R-1. FY 2014-15 CAFR Update Presentation

R-2. VDOT Standard Project Administration Agreement

ISSUE: The Virginia Department of Transportation (VDOT) requires the City to enter into a standard project administration agreement for signal upgrades and pedestrian facility improvements at the intersection of W. Broadway & N. 21st Ave. The project was scored, prioritized, and funded under the System Management and Allocation of Resources for Transportation program (SMART SCALE, formerly HB2), which funds transportation projects through a prioritization process based on factors including safety, congestion reduction, accessibility, land use, economic development, and the environment. The W. Broadway & 21st Ave. project was one of 163 statewide to receive funding during Round 1 of SMART SCALE applications. The City was awarded \$500,000.

MOTION: To appropriate \$500,000 from the SMART SCALE District Grant Program for signal upgrades and pedestrian facility improvements and to grant the City Manager the authorization to sign the Standard Project Administration Agreement with VDOT, upon approval by the City Attorney.

Roll Call

R-3. Agreement with Virginia Office of Intermodal Planning and Investment, and appropriation of grant funds, for completion of Urban Development Area (UDA) designation process.

ISSUE: The Department of Development was awarded a grant by the Virginia Office of Intermodal Planning and Investment to complete the Urban Development Area (UDA) designation, for work to be completed by October of 2017.

MOTION: To authorize the City Manager to sign the agreement between the City of Hopewell and the Virginia Office of Intermodal Planning and Investment, and to appropriate \$65,000 in grant funds, for completion of the Urban Development Area (UDA) designation process.

Roll Call

R-4. Re-appropriation from FY 2015-16 Budget to Department of Neighborhood Assistance and Planning.

ISSUE: City Council approved a budget of \$100,000 for the Comprehensive Plan update, of which \$10,000 remained from FY 2015-16 year and was recaptured in the general fund. The department requests that the funds be re-appropriated for use.

MOTION: To re-appropriate \$10,000 from the FY 2015-16 budget to the Department of Neighborhood Assistance and Planning, for management services related to the Comprehensive Plan.

Roll Call

R-5. Appropriation for Youth Coordinator

ISSUE: The Youth Services Commission is requesting additional funds in the amount of \$60,000 to hire a Youth Coordinator for the Office on Youth per City Code Sec. 38-18.

MOTION: To appropriate \$60,000 for the Youth Coordinator position, to include salary, operating expenses, and programs.

Roll Call

R-6. Comprehensive Plan Study

ISSUE: Provide an overview.

No Action Required

R-7. Public Safety Buildings Presentation

ISSUE: Staff funding strategies for new fire and police stations.

No Action Required

Reports of the City Attorney

Reports of the City Clerk:

Accepting Talent Bank Resumes (TBR) for ALL Boards and Commissions

Reports of City Council:

Committees

Ad-Hoc Website Committee—Report by Councilor Gore.

Individual Requests

1. Councilor Gore – Request support to host a Taste Test Event with the Crater Health District (HEAL Alliance) to complete a goal in the All-Stars Program.

MOTION: For approval that Crater Health District can plan a healthy-eating event with the City and Crater Health District to gather data needed to comply with the Let's Move/All-Star Program.

Roll Call

2. Councilor Gore – Set a date to determine the next City Council Strategic Planning Retreat in January or February of 2017, and request that City Council hold a Work Session to discuss the agenda layout, retreat length, required attendees, and how to submit agenda topics.

MOTION: To approve holding the 2017 City Council Strategic Retreat and to direct staff to schedule a Work Session to discuss Retreat details.

Roll Call

Any Other Councilor

CITIZEN/COUNCILOR REQUESTS

OTHER COUNCIL COMMUNICATIONS

Councilor Gore – Report from the Crater Regional Workforce Development Board Annual 4-Year Strategic Planning Meeting.

Special Announcements

ADJOURNMENT